

# EXTRA CURRICULAR SPORT PARENTAL CONSENT FORM

**PARENTS/GUARDIANS – PLEASE RETAIN PAGE 1 & 2 FOR INFORMATION. RETURN PAGE 3 TO THE MEMBER OF STAFF IN CHARGE OF THE TEAM.**

## 1. BEHAVIOUR

- The standards of behaviour expected when representing the school for sport are the same as when the pupil is in school.
- Pupils will not commute a school detention to an alternative time so they can attend a sporting fixture. It is expected that they behave appropriately to ensure that they do not accrue a detention in the first place. Pupils who do have to miss a fixture because of a detention must communicate this to the member of staff in charge of their team as soon as they know about the detention.
- It is likely that pupils will, at some point, have to miss a timetabled lesson to participate in a sporting event. It is expected that pupils communicate this to their subject tutors and copy up any missed work as soon as possible after the event.

## 2. TRAVEL

- Teams are transported to the venues by externally sourced companies who have the necessary paperwork. Sometimes the buses do not wait at the venue.
- Accompanying adults always include the driver and the member of staff in charge of the team. However, where possible and particularly when numbers are high (over 15), or the activity is deemed to have a greater risk (rugby), there will be an additional adult. This adult may be another member of the school staff or a parent of one of the pupils.
- Pupils will not be able to travel unless they present the completed and signed extra curricular planner page to the member of staff in charge, before *each* journey.
- Pupils are expected to remain seated, with their seat belts fastened and to behave sensibly at all times.
- With written consent, using the planner page, it may be possible to drop your son/daughter off at a convenient point nearer to their home on the homeward journey. However, from this point onwards parent/guardians must accept full responsibility for their son/daughter's wellbeing and we will not be able to wait for a parent/guardian at that drop off point.
- A member of staff will remain at school until all pupils have been collected or have left the school site. We will allow your child to walk home alone unless you inform us otherwise.

## 3. INJURY

- The PHGS PE staff are all first aid trained and schools' hosting extra curricular sporting fixtures are expected to have a qualified first aider on site.
- In the instance of a minor injury first aid treatment will be administered by the first aider and the pupil will be brought back to school with the team. The pupil is expected to communicate the injury to his/her parent/guardian so that further treatment can be sought if necessary.
- In the event of a serious injury, requiring hospital treatment, parents/guardians will be contacted as a matter of urgency by one of the attending staff, hence the need for a completed and present planner.

## 4. ADMINISTRATION PROCEDURES

- Dates for fixtures will be distributed to the pupils by their coach and/or displayed on the extra curricular notice board in the PE corridor.
- It is the responsibility of the pupil to ensure the dates are communicated to parents/guardians
- When fixtures are cancelled/postponed the players are informed in a way that suits the team and the coach.

**NAME OF PUPIL**

**DATE OF BIRTH**

**FORM**

*\* = please circle and delete where applicable*

Does your son / daughter suffer from any conditions requiring medical treatment?

YES\*

NO\*

If YES, please give brief details and describe the medication, the dosage and frequency required.

If the schools policy is to administer medication then by signing this form you are giving your consent for staff to administer any agreed medication.

Is your son / daughter allergic to any medication or suffers from any allergies?

YES\*

NO\*

If YES please specify

Has your son / daughter received a tetanus injection within the last five years?

YES\*

NO\*

**I have completed the extra curricular consent form in the planner and understand the need to keep the information up to date.**

YES\*

NO\*

**Declaration of consent:**

**I agree to my son / daughter taking part in extra curricular sporting visits. I acknowledge the need for obedience and responsible behaviour on his/her part.**

**I undertake to inform the Group Leader as soon as possible of any change in the medical circumstances outlined above.**

**SIGNED**

**RELATIONSHIP TO PUPIL**

**NEXT OF KIN**

**PRINT NAME**

**DATE**